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| Student:  **Northwest AEA**  **Working Assessment Rubric** | 1 | 2 | 3 | 4 | 5 |
| **Completes Assigned Tasks With Quality Work** | Does not complete assigned | Assigned task are often done with poor quality | With coaching is able to complete assigned task with quality. | Will ask for clarification to complete assigned tasks with quality work | Independently completes assigned tasks with quality work |
| **Dependability** | Often shows up late, and/or leaves early. Often calls in sick when they are not sick.  Shows up inconsistently. | Comes to work but often is late or leaves early. | With coaching is able to demonstrate  dependability | Occasionally has problems with being late but has demonstrated good problem solving to address this issue | Arrives on time, doesn’t leave early, doesn’t call in sick when not sick etc. Shows up consistently. |
| **Is a Team Player**  **-Demonstrates good**  **social skills**  **-Friendly and gets a long**  **with others.**  **-Communicates well with**  **others.** | Does not work well on a team, demonstrates behaviors hard to work with, does not communicate well with others | Desires to work as part of a team but is very passive and quiet and struggles communicating with others | Is a team player but needs some coaching in the area of appropriate social skills. | Is a team player – has good social skills, is friendly but struggles communicating with others | Is a team player – has good social skills, is friendly and communicates effectively |
| **Accepts direction and instruction from Authority** | Demonstrates inappropriate behaviors such as yelling/fighting when given instruction/direction | Complains to other co-workers when given direction/instruction | With support is able to appropriately accept direction/  instruction | Accepts direction and instruction without becoming upset but doesn’t make necessary changes. | Accepts direction/ instruction Makes necessary changes. |
| **Job Seeking Skills**  **-Can fill out an application**  **-Has interviewing skills**  **-Knows how to dress for**  **an interview** | Does not have job seeking skills. | Requires assistance in filling out an application. | Is able to fill out an application for a job but does not have interviewing skills. | It is expected to have these skills but has not demonstrated them to obtain a job. | Completes all job seeking skills independently. |